

**IMPORT REQUEST
(SHELL EGGS)**

INSTRUCTIONS FOR COMPLETION AND DISTRIBUTION: *Importers or their agents may obtain copies of this form from nearest Poultry Division office.*

IMPORTER

When Inspection is at Point of Entry:

1. **No. of Copies** - Prepare and submit original and 4 copies to local office of Poultry Division, AMS. 1/
2. **Completion** - Sections "A" and "C" to be completed by importer or person acting as his/her agent.
3. **Transfers** - Complete Section "D" if product is to be inspected at a point other than at its present location (*example: Movement from warehouse at docks to another warehouse*).

When Inspection is at Destination:

1. **Completion** - Complete Sections "A," "C," and "D".
2. **Distribution** - Submit all copies to local office of Poultry Division, AMS. 1/

POULTRY DIVISION REPRESENTATIVE

1. **General** - Insert place issued in space provided at top of form.
2. **Transfer** - Sign and date form (Items 5 and 6, Section "D") if product is to be transferred temporarily.
3. **Inspection at Destination** - If product is to be shipped to another point for inspection, complete Section "B." Be sure to record seal numbers (Item 4).
4. **Approvals** - Complete Section "E" and place initials after item(s) passed. If product is refused entry or detained, give brief explanation under "Cause and Disposition," date and sign form, Section "E," Items 4 and 5).

CUSTOMS OFFICIAL

1. **Transfers** - Sign Item 7, Section "D," if product is approved for temporary transfer; date form (Item 8).
2. **Inspection at Destination** - Unless already completed by Poultry Division representative, complete Section "B" if shipment is made to another point for inspection; sign and date form (Items 5 and 6). Be sure to record seal numbers if these were affixed.
3. **Distribution** - Prepare and submit all copies to local office of Poultry Division, AMS. 1/

1/ *If there is no local Poultry Division office, send copies to Chief, Grading Branch, Poultry Division, AMS, U.S. Department of Agriculture, Washington, D.C. 20250.*

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